

Actions from Audit & Governance Committee meeting on 7th July 2025

	Action	Status / Update	Due Date	Responsible Officer(s)
1	Minute 4 - Actions Action for Officers to clarify how KPIs relate to Parkwood Leisure's contractual obligations.	Complete The response has been circulated to members.	31 August 2025	PP
2	Minute 4 - Actions Action for Officers to provide a response to the previous question raised in respect of street lighting decarbonisation.	Complete The response has been circulated to members.	31 August 2025	AF
3	Minute 6 - Towns Board Capital Projects Action for Officers to clarify the total funding for the Boston Leisure Project.	Complete The response has been circulated to members.	31 August 2025	PP
4	Minute 6 - Towns Board Capital Projects Action for Officers to confirm 18-month closure of Jeff Moulder Leisure Centre.	Complete The response has been circulated to members.	31 August 2025	PP

	Action	Status / Update	Due Date	Responsible Officer(s)
5	Minute 6 - Towns Board Capital Projects / Minute 11 - Unaudited Financial Statements 2024/25 including Narrative Report Action for Offices to clarify Boston Railway Station funding discrepancy.	Complete The response has been circulated to members.	31 August 2025	PP
6	Minute 7 - Internal Audit Annual Report and Opinion 2024/25 Action for Officers to provide written response on insurance service review.	Complete The response has been circulated to members.	31 August 2025	BA
7	Minute 7 - Internal Audit Annual Report and Opinion 2024/25 Action for Officers to formalise follow-up process for limited assurance audits	Complete The response has been circulated to members.	31 August 2025	BA
8	Minute 8 - Quarter 4 Risk Report 24/25 Action for Officers to arrange Risk Register training session scheduled (15 Sept).	Complete This training has been scheduled.	31 August 2025	SR
9	Minute 8 - Quarter 4 Risk Report 24/25 Action for Officers to review the civil contingency risk (BBC06) re: battery storage.	Complete This is included in the Q1 risk report, coming to A&G in October	31 August 2025	SR

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10	Minute 8 - Quarter 4 Risk Report 24/25 Action for Officers to consider AI-related risks in future risk reviews.	Complete This is included in the Q1 risk report, coming to A&G in October	31 August 2025	SR
11	Minute 8 - Quarter 4 Risk Report 24/25 Action for Officers to provide clearer explanations of risk treatments and scoring in future reports.	Complete This is included in the Q1 risk report, coming to A&G in October	31 August 2025	SR
12	Minute 9 - Annual Treasury Report 2024/25 Action for Officers to submit report to Full Council on 21 July 2025.	Complete The report was submitted to Full Council on 21 st July 2025.	9 July 2025	SH
13	Minute 10 - Annual Governance Statement (AGS) 2024/25 Action for Officers to clarify scrutiny role wording in AGS (p.104).	Complete The response has been circulated to members.	31 August 2025	SR
15	Minute 11 - Unaudited Financial Statements 2024/25 including Narrative Report Action for Officers to explain £7.925M pension asset ceiling.	Complete The response has been circulated to members.	31 August 2025	ES

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16	Minute 11 - Unaudited Financial Statements 2024/25 including Narrative Report Action for Officers to clarify whether the debt impairment rate had changed from the previous year.	Complete The response has been circulated to members.	31 August 2025	ES
17	Minute 11 - Unaudited Financial Statements 2024/25 including Narrative Report Action for Officers to review the narrative wording in respect of scrutinising Cabinet decisions.	Complete The response has been circulated to members.	31 August 2025	ES
18	Minute 13 – Work Programme Action for Officers to implement skills matrix for committee members.	Complete The response has been circulated to members.	31 August 2025	RJ
19	Additional Action for the Democratic Services to submit the Minutes to a future Full Council meeting.	Complete The minutes were submitted to Full Council on 29 September 2025.	September 2025	RF